

JJBIHL Registration & Enrollment Application



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Most Recent Student Photo

Copy of Current Driver's License ID or State ID

Place Clear Copy of Photo Here
Required to Process Application

Place Clear Copy of License or State ID Here
Required to Process Application

First Name _____

Last Name _____

Spouse Name _____

Maiden Name _____

Street Address _____

City _____ State _____ Zip Code _____

Resident/Check One/ Alabama ___ Georgia ___ Florida ___ Other (Write In Blank) _____

Phone Number (Home) _____ Cell Phone Number _____

Date of Birth _____ Age _____ Email Address _____

Marital Status _____ Last Four Digits of Social Security # _____

High School Graduate (Circle Yes or No) College Graduate (Circle Yes or No) Year Graduated _____

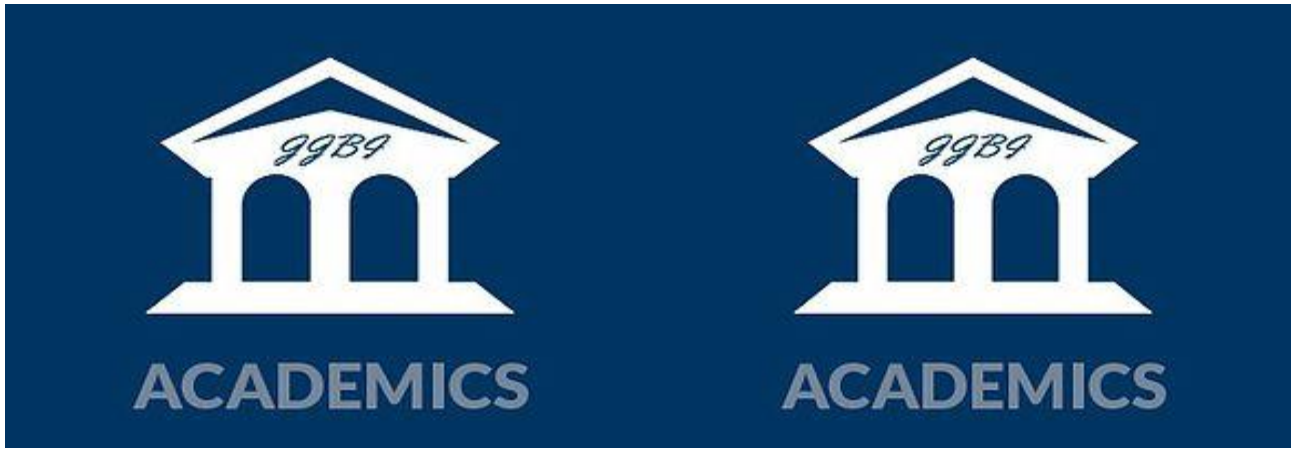
Name of College or University _____ Degree Earned _____

What Program of Study are you enrolling in (Check One): **Short Term Certificate** ___ Long Term Certificate ___

Associate Degree Program ___ **Bachelor Degree Program** ___ **Master Degree Program** ___

Doctorate Degree Program ___ **PhD/Advanced Doctoral Degree Program** ___ Sign & Date: _____

Note* In order for you to have a completed application form and be fully enrolled in JJBIHL, make sure you fill out this form completely with student photo and ID Photo, complete inactivity forms, enrollment agreement form, understanding of scholarship application and award memorandum form, with your signature, notarizations if apply, and send in via email (Clear Scans), or certified mail along with \$200 dollar non-refundable registration and assessment fees. [Use School Pay Pal site: www.jjbi.education, tuition page) www.jehovahjirehmini.com {JJBIHL 1410 Hillabee Street, P.O. Box 1334, Alexander City, Alabama 35010} drusselljjbihl@gmail.com/rwilliamsjjbihl@gmail.com



JJBHL Weekly and Monthly

Module Pacing Guide Schedule – **Effective January 1, 2017**

Students enrolled in the JJBHL certificate and degree programs of study are required to complete two (2) modules per month which is 6 credit hrs. @ 4 months (1 semester) = 24 hours earned. This pace would allow the student to complete their module course requirement in the various degree programs of study in about 1 and 1/2 years to 2 years. (The only exception would be **(M.Div. Master of Divinity because it is a 100 credit hour program – 3year!!)** The Master of Divinity module requirements at this pace would be completed in about 2 and ½ years. This pace is an accelerative pacing schedule students will need to follow if they want to finish their perspective degree or long term certificate program of study early.

Students enrolled in JJBHL certificate or degree program of study are required to complete one (1) module per month which is 3.0 credit hrs. @ 4 months (1 semester) = 12 hours earned. This pace would allow the student to complete their module course requirements in the various degree programs of study at JJBHL in about 2 and ½ to 3 years. (**The Only Exception, M.Div. Master of Divinity because it is a 100 credit hour program -3year**). The M.Div. program at this pace would take 4 to 4 1/2 years to complete module requirements. This pacing is the general or norm for a student meeting minimum academic requirement per semester for completing coursework in an academic year.

All students that are enrolled in the doctoral degree programs of study at JJBHL should be aware that after module requirements are met, a dissertation research thesis is due and may take a couple of years to complete based on the student work , performance and approval of paper by faculty and board of advisors.

Students must understand that elective credit will only be given onsite for certificate and degree students if they attend all classes and complete any oral or written assignments. Electives will only count for 1.5 to 2.0 credit hours depending upon the length of the course. To receive credit for electives through distance learning students will have to complete assignments given by via internet, etc. All students must be aware that JJBHL **Academic Instruction Department and office of Dean of Instruction** may assign a mandatory course offering from Coursera to enhance students' foundation and knowledge in their studies each academic year at JJBHL. Note: Send in all modules and payments by certified mail only!

Modules and work should be done in students' own writing. Student module assignments should not be done in different color ink or pencil. If student turn in work with a different color writing and the writing is not uniformed, then module will have to be redone. If student module answers seem to be copied or if student damage original module to be turned in, he or she must not send copy, but redo original copy in their own handwriting or work will not be accepted. This will ensure and safeguard JJBHL against plagiarism and cheating. Other modules may be substituted for some students that are equivalent courses to their degree program of study if academic staff suspect cheating, etc. JJBHL expect all students to complete their work in certificate and degree programs of study with academic integrity. Students can be placed on academic probation, dismissed and withdrawn from school for cheating. After you have read these requirements for JJBHL Academic program of study and fully understand student academic expectations, please sign below.

STUDENT NAME _____ DATE: _____

JEHOVAH JIREH BIBLE INSTITUTE



HIGHER LEARNING

"Vision – What we want to accomplish as an institution"

The Vision of Jehovah Jireh Bible Institute Higher Learning is to produce Christian men and women to be successful in the secular and ecclesiastical field in a Global World.

"Mission – How we want to achieve our vision"

The Mission of the Jehovah Jireh Bible Institute of Higher Learning is to provide a safe, respectful, and spiritual learning environment that encourage students and faculty to study and grow professionally, in the ecclesiastical field through sound biblical instruction.

JJBIHL Inactivity Policy for Study Module Courses and Tuition Payments – Effective 2017

This year students will be sent an inactivity text message and email warning about being inactive in submitting coursework and making tuition payments on time. Administrative Staff will be sent inactivity student list monthly starting this school year with students' names listed in red. In order to be an active student, the student must send in a module every 4 to 6 weeks. If student has not sent in a module after a six-week period, then he or she will be sent an inactive text/email. If student has not sent in a module by the 12th week, the student will be completely inactive, warning will go out. If student does not become active by turning in module and payment made current within the next 5 business days after due date, then student will be sent a final warning for inactivity and withdrawn from program of study for academic year. immediately. If Tuition payments are not kept up to date by week 12, student will be sent tuition debt invoice for a lack of payment to the institution and will be **automatically withdrawn from program**, unless tuition is received within five business days after inactive final due date, then student can be place back on active list. **In order for withdrawn student to return to JJBIHL**, student will have to pay any new assessment fees and remaining tuition balance in full by pay pal, debit, credit, money order, money gram, or cashier's check. *Failure to pay school tuition and fees for educational services, after student is withdrawn, could be retained by collection agency.* **Note: Send in all modules and payments by certified mail only!**

No refunds for tuition of any kind will be given to students after 12 weeks for being enrolled at JJBIHL (**See Student Enrollment Agreement Form**). All Students will sign an Inactivity Sheet for Study Module Courses and Tuition Payments. Students will sign pacing guide sheet for when modules should be turned in every two weeks no later than 4 weeks at the most. This will be done at every center starting this year. **This applies to short term, long term, and staff or family member enrolled in JJBIHL** Certificate and Degree Programs of Study. To start course work for this year all students enrolled must sign these forms or they are not officially enrolled, even if they have paid assessment fees and tuition. Grades will go out at the end of the first Semester and Second Semester. (Final grade reports will go out after graduation, at the end of second semester). **(Last module will go out to all students, certificate or degree, by August 1st, each year, should be turned in by end of second week in August.)** *If you have read and understood your responsibility as a collegiate and seminary student at JJBIHL for meeting all your academic and financial obligations with the school, please sign form and date below.*

STUDENT NAME _____

DATE: _____



OFFICE OF ACADEMIC AFFAIRS

Jehovah Jireh Bible Institute Higher Learning Scholarship Application and Award Requirements effective April 1, 2017. In order for any person or individual to apply for an academic scholarship at Jehovah Jireh Bible Institute Higher Learning, the individual must be a full time student and fully enrolled. All registration and required student information must be complete in student file. **[This includes student application, enrollment agreement form, inactivity forms, copy of photo ID, and official transcripts.]** All financial obligations must be met. **[This includes non-refundable registration and assessment fees paid in full, and tuition payments are current.]**

Another requirement the student must meet to apply for a scholarship at Jehovah Jireh Bible Institute of Higher Learning, the individual must be enrolled as a full time student in their degree program of study. **{The student will not be able to apply until they complete one full semester, completing 12 Semester hours and maintaining a GPA of 3.5 to 4.0 grade point average. }**

Individual Transcripts from high schools, technical schools, colleges and universities will be evaluated with grave scrutiny, ensuring that students were in good academic standing at their previous institutions. Transfer of any credits or acceptance of High School or GED Diploma does not have to be accepted by any institution or Jehovah Jireh Bible Institute of Higher Learning for Enrollment, etc. **[Note: This applies for Accredited or Non-Accredited Institutions, Governmental or Non-Governmental Accreditation]** *Acceptance of Credits are solely based on the Institution's policy, procedures, and requirements. These requirements vary from one institution to the next, and they all have a right to make accommodations based on student information and other factors that may apply at that time. {Mailing Address: JJBHL, 1410 Hillabee Street, P.O. Box 1334, Alex City, AL 35010}*

Once student has met all the previous requirements in paragraph 1,2,& 3, above, then he or she can contact **Office of Dean of Students** for a scholarship application. The student needs to complete and return the application before deadline. No Scholarship applications will be accepted after deadline. If student miss scholarship deadline, then that student will have to wait until the next academic year before reapplying for a scholarship and send in packet again with a new notarized signature and date on the application.

If a student receives a scholarship award, the student must understand the scholarship does not take effect until the **non-scholarship, tuition amount** is paid in full first. Then, whatever scholarship amount is awarded, it will be credited after that percentage has been paid up front. Student must realize that if you withdraw from your degree program of study, you will be placed on academic probation, and **get behind on your non-scholarship tuition payments, the scholarship award** will be null and void and student will owe JJBHL full tuition amount. Students must also understand JJBHL has one of the most affordable tuition rates for a **non-grant/federal aid/student federal loan program institution around the world. [No student will be guaranteed a scholarship just because they qualify to apply for one at JJBHL.]** *Student must sign and return this form to Office of Academic Dean/Provost before applying for a scholarship and for application to be reviewed, or if student has already submitted a completed application packet. As a student I agree and fully understand, to abide by all terms, policies, procedures, requirements, and forfeits if I do not fulfill all of my obligations as a scholarship applicant or recipient at JJBHL.*

Student Signature: _____

Notary: _____

Date: _____

