



JJBIHL Board of Directors

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June 1, 2021

Jehovah Jireh Bible Institute of Higher Learning
(AL, GA, FL, TX)
1410 Hillabee Street, P.O. Box 1334
Alexander City, Alabama 35010

Re: Annual Verification of Approved Academic Policy and Operations Procedures

Attention: JJBIHL Faculty, Staff, and Student Body

At the regular scheduled meeting of the Board of Directors for Jehovah Jireh Bible Institute of Higher Learning held on May 19, 2021, in LaGrange, Ga, the JJBIHL Board of Directors by unanimous vote approved the revisions for JJBIHL Academic Policy and Operational Procedures for the Fall of 2021 through the Fall of 2025 Academic Year.

This letter serves as notification of the approved revisions for JJBIHL academic and operational procedures stated below.

Pre-application Requirements for Ph.D.

1. Effective school year Fall 2021, the school will not alter eligibility requirements for acceptance into the Ph.D. program.
2. Candidates will be required to present transcripts from all accredited schools or universities to the examining committee. Pre-selected candidate must complete PhD online application.
3. Committee will invite candidates to apply after meeting all pre-application requirements.
4. Three reference letters are required as a part of the application process, one from a Dean of an accredited school or university, one from a secondary school principal or school superintendent, and one from a city, county, or state elected official.
5. Pre-selected candidates must write a one-page essay on why they are applying for the Ph.D. program.
6. Candidates who are accepted will receive a letter from the examining committee to appear for the interview.
7. The candidate will be invited to apply for pre-approval.
8. **Ph.D. candidates must have Master of Divinity 100credit hrs. from accredited institution and an approved Doctoral degree with at least 45 credit hours of course work plus a dissertation on their transcript for validation. It must be from an accredited institution.**



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Page 2 Revisions

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1. Doctoral Candidate Requirements

1. Three reference letters will be required for all Doctoral candidates. One from a Dean of an accredited school or university, one from a Pastor of a church that you are not a member of, and one from a city, county, or state elected official.
2. Candidates must write a one-page essay on why they would like to be accepted into the Doctoral Program of Study.
3. Must submit a thesis topic with all four Thesis chapters outlined.

1. Master of Divinity

1. Must attend at least two scheduled Writer's Workshops to prepare for courses and thesis.

School Changes (Due to COVID-19)

1. All electives/or onsite classes will be presented virtually the Fall 2021 through the Fall of 2025 and re-evaluated for the school year 2026.
2. The Standard Semester System will apply for all online classes Fall 2021 through the Fall 2025, except for the Ph.D. Program.
3. There will be no more accelerated programs. **(Will be reevaluated for the school year 2026)**
4. Students will be eligible for six modules per semester (18 Credit Hrs.), which equates out to 36 credit hours per year.
5. A new module will go out every two weeks as long as students keep up with their work and their tuition payments.
6. ALL Graduation Ceremonies, Activities and Venues must be approved by Board of Directors.
7. Applications for registration and admissions into JJBIHL will be done 100% online through school's website, Facebook Page or Admissions Office.

Sincerely Yours,


Alphonso Thomas, PhD

Jaminson Smith, PhD



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School Changes (Due to COVID-19)

8. Selection for new Learning Centers -**Non-Campus** – (Hybrid Classroom) locations have been placed on hold for Fall of 2021 through 2025. (Reevaluated for 2026)

9. Selection of future Learning Centers and annual evaluation of present Learning Centers will be done by Board of Directors.

10. JJBIHL Board of Directors have approved Dr. Barron Sandlin to join the Post-Graduate Studies School as a doctoral adjunct professor beginning the Fall of 2021. Dr. Sandlin holds a Doctor of Jurisprudence and is graduating with a Doctor of Theology Degree from JJBIHL. Dr. Sandlin brings a wealth of experience to JJBIHL institution.

11. JJBIHL Board of Directors recommend that the institution’s administration, Adjunct Professors, and Deans participate in Staff Development Training in Partnership with Harvard University by 2022.

12. Harvard University training will have to be approved by the Office of Academic Affairs.

Sincerely Yours,


Alphonso Thomas, PhD

Jaminson Smith, PhD 